



CTL-Directed Volunteer Onboarding Summary

Thank you so much for your interest in volunteering with Camp Twin Lakes! To ensure the safety and satisfaction of our campers, volunteers, and staff, we ask our volunteers to complete our onboarding process. **All steps must be completed in order to serve as a volunteer.**

Please review the following items and contact Kristen Hill, Volunteer Recruitment Coordinator, at kristen@camptwinlakes.org if you have any questions.

To volunteer with a CTL-Directed Camp, complete the following:

1. Complete online application and required forms through UltraCamp
 - a. Submitting an application DOES NOT guarantee acceptance
2. NEW VOLUNTEERS ONLY: Schedule a phone interview with the Volunteer Recruitment Coordinator via signup.com (linked in your confirmation e-mail).
3. Complete the background check consent form sent via e-mail from S2Verify
 - a. Background check results will determine eligibility on a case-by-case basis
 - b. Background checks are run annually for returning volunteers
 - c. Cost is covered by camp
4. Submit immunization records via e-mail to kristen@camptwinlakes.org
 - a. Required vaccinations: MMR, Td/Tdap within 10 years, Varicella, Meningococcal if under 21, Shingles if 60+, Pneumococcal if 65+
5. Complete Abuse Prevention Training sent via e-mail from Abuse Prevention Systems
6. Print and complete 14-day Pre-Camp Health Screening Form and bring with you to camp
7. Get a PCR COVID-19 test no more than 5 days before camp and submit **NEGATIVE** results before arrival at camp
8. Attend any required trainings associated with the camp

We'd love for you to join our Camp Twin Lakes volunteer family!